



HOUSING AUTHORITY OF THE COUNTY OF RIVERSIDE

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THE PROCUREMENT TEAM – RFP EVALUATION SCORES

DATE: August 29, 2017

FROM: George Eliseo

RE: RFP 2017-001 Assessment of Fair Housing (AFFH)

Evaluation Chart #1:

AFFH	BBC	Lawyer's	V. Tam	Castaneda	WES
Evaluator 1 (Subjective)	65/80	66/80	73/80	68/80	77/80
Evaluator 2 (Subjective)	55/80	67/80	59/80	54/80	65/80
Evaluator 3 (Subjective)	68/80	65/80	80/80	70/80	80/80
Subj. Total Score	188/240 (78%)	198/240 (82%)	212/240 (88%)	192/240 (80%)	222/240 (92%)
Subj. Average Score	63	66	71	64	74
Contracting Officer Price Evaluation (Objective)	6/20	10/20	11/20	20/20	12/20
Total Final Score	194/260 (75%)	208/260 (80%)	223/260 (86%)	212/260 (81%)	234/260 (90%)

(continued on next page)

Evaluation Chart #2:

Proposer	Fee Amount	Comparison all fees with the low fee	Available Points	Deducted Amount	Total Points	Awarded Points
BBC	\$164,610	30%	20	14	6	6
Lawyer's	\$96,600	51%	20	10	10	10
V. Tam	\$84,770	59%	20	9	11	11
Castaneda	\$49,720	---	20	0	20	20
WES	\$80,005	62%	20	8	12	12

Award: Per RFP evaluation requirements, the project is awarded to: WES @ 234 total points out of 260.

We thank you for your interest in doing business with the Housing Authority.

George Eliseo

George Eliseo, Contracting Officer

Email: gceliseo@rivcoeda.org

Phone: (951) 343-5481

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**Protest Procedure:**

Any prospective or actual proposer, who is allegedly aggrieved in connection with the solicitation of a proposal or award of a contract, shall have the right to protest.

To be eligible to file a protest with the HACR pertaining to an RFP or contract award, the alleged aggrieved protestant must have been involved in the RFP process in some manner as a prospective proposer (i.e. registered, downloaded and received the RFP documents) when the alleged situation occurred. The alleged aggrieved protestant must file, in writing, to HACR the exact reason for the protest, attaching any supportive data. The protestant must state within the written protest document specifically (not by inference) what action by HACR or condition is being protested as inequitable, making where appropriate, specific reference to the RFP documents issued and including the specific citation of law, rule, regulation, or procedure upon which the protest is based. The protest document must also state the corrective action requested.

Failure by the alleged aggrieved protestant to fully submit such information shall relieve HACR from any responsibility to take any corrective action, and as a result of noncompliance, the appeal will be dismissed without further review. The HACR has no obligation to consider a protest filed by any party that does not meet these criteria.

Any protest against a contract award must be received within ten (10) calendar days after this notification of score, or the protest will not be considered. All proposal protests shall be in writing, submitted to the Contracting Officer, who shall issue a written decision on the matter. The Contracting Officer may, at his discretion, suspend the procurement pending resolution of the protest if the facts presented so warrant. All appeals shall be marked as follows and sent to the address listed below:

APPEAL OF RFP NO. 2017-001  
Housing Authority of the County of Riverside  
5555 Arlington Ave. Riverside, CA 92504  
Attn: George Eliseo, Contracting Officer