



HOUSING AUTHORITY of the County of Riverside

Main Office

5555 Arlington Avenue

Riverside, CA 92504-2506

(951) 351-0700

Admin FAX (951) 688-6873

Housing FAX (951) 354-6324

TDD (951) 351-9844

www.harivco.org

ADDENDUM # 1

Date: April 19, 2017

From: Robert Lane, Contracting Coordinator

Project: IFB 2017-001: Landscape Maintenance Service for Eight (8) Public Housing Sites in Eastern Riverside County

Location: Multiple Sites in Eastern Riverside County

Bid Submittal Deadline: **May 03, 2017 at 2:00 PM**

The following are clarifications, reminders and/or revisions to the Invitation for Bids (IFB 2017-001) for the above project:

1. Hernandez Mobile Home Park has been added to the Scope of Work. Revised Form of Bid is enclosed and must be used when submitting your bid.

Housing Authority of the County of Riverside

(Contractor / Company's Name)

By: Robert Lane

Signed: _____

Robert Lane, Contracting Coordinator

Print Name: _____

Title: _____

Date: _____

Proposer/Bidder please complete the above and submit with your bid/quote.

**FORM OF BID form
(Attachment A)**

(This Form must be fully completed and placed under Tab No. 1 of the "hard copy" tabbed bid submittal.)

- A. **Form of Bid:** Each bidder shall submit his/her bid amount on this form only, which shall be completed, signed and returned to the HACR with the completed tabbed Bid proposal.

Site #	BASE BID Site Address	Landscape Monthly Bid/Fee Amount \$
1	Aladdin Villas Apartments 45-909 Aladdin Street Indio, CA 92201	\$
2	Corregidor Manor 34-355 Corregidor Drive Cathedral City, CA 92234	\$
3	Dr. Clair S. Johnson 91-400 Seventh Street Mecca, CA 92254	\$
4	Quinto Del Sol Apartments 13580 – 13604 Don English Way Desert Hot Springs, CA 92240	\$
5	Thermal I Apartments 87015 – 87045 Church Street & 56640 – 56690 Polk Street Thermal, CA 92274	\$
6	Thermal II Apartments 56690 – 56720 Polk Street Thermal, CA 92274	\$
7	Calle de Carlos I & II 3989 & 3721 Calle de Carlos Palm Springs, CA 92262	\$
8	Racquet Club Apartments 2383 Racquet Club Drive Palm Springs, CA 92262	\$
9	Hernandez Mobile Home Park 88-100 Avenue 57 Thermal, CA 92274	\$
TOTAL BASE BID AMOUNT		\$

- B. **Base Bid Amount:** The Form of Bid shall be completed and submitted by the bidder. The undersigned, having familiarized themselves with all local conditions affecting the cost of the work (including: this Invitation for Bid, Form of Bid, Form of Bid Bond, Form of Performance Bond, Payment Bond (Labor and Materials Payment Bond), all General Conditions, Scope of Work/Technical Specifications, and Addenda (if any thereto) and all other documents in the bid package, should base their prices accordingly. The bid amount shall be all-inclusive of all related costs that the Contractor will incur to provide the noted services, including, but not limited to: employee wages and benefits; clerical support; overhead; profit; labor, licensing; taxes; insurance; materials; supplies; tools; equipment; shipping, permits, long distance telephone calls; document copying; and all other services to provide **Landscape Maintenance Service at 8 Public Housing Sites, Eastern Riverside County** in strict accordance therewith and for the bid amount specified.

- C. **Basis for Determining Lowest Bid Amount:** The lowest bid shall be the lowest total of the base bid amounts on the base contract.

- D. **Bid Guarantee:** N/A

- E. **Amendments:** (if applicable) This bid includes addenda numbered for each project as follows:

Amendment #1 Date: _____ Amendment #2 Date: _____ Amendment #3 Date: _____

- F. **Performance Bond and Payment Bond:** N/A

G. Quantities: The undersigned understands that the HACR reserves the right to increase or decrease the amount of any class or portion of the work, or to omit any item of the work as may be deemed necessary or expedient by the HACR. The HACR does not guarantee any minimum or maximum amount of work as a result of any award ensuing from this IFB. The HACR shall retain one contractor only and shall retain the right to order from that contractor (successful bidder), on a task order basis, any amount of services the HACR requires.

H. Non-Collusive: The Bidder declares that he/she is the only person interested in this response and that this bid is made without connection or arrangement with any other person or HACR employee, and that this bid is in every respect fair, in good faith, and without collusion or fraud.

I. Time Limits: N/A

J. Qualifications: The undersigned offers the following information as evidence of his qualifications to perform the work as bid upon according to all the requirements of the plans and specifications.

1. Have been in business under (present name) _____ since ___/___/___
2. Have you been awarded any jobs but failed to complete? No Yes (please explain): _____
3. List work completed/ongoing in the last two years:

Projects for the Housing Authority of the County of Riverside (if applicable)

Project Description	Contract Amount:
Job was _____ Davis Bacon or _____ State Prevailing Wage	
Contact Person Name, Address	
Phone & Fax Nos.	
Owner Name:	Completion Date:
Project Description	Contract Amount:
Job was _____ Davis Bacon or _____ State Prevailing Wage	
Contact Person Name, Address	
Phone & Fax Nos.	
Owner Name:	Completion Date:

Other Projects

Project Description	Contract Amount:
Job was _____ Davis Bacon or _____ State Prevailing Wage or _____ Other	
Contact Person Name, Address	
Phone & Fax Nos.	
Owner Name:	Completion Date:
Project Description	Contract Amount:
Job was _____ Davis Bacon or _____ State Prevailing Wage or _____ Other	
Contact Person Name, Address	
Phone & Fax Nos.	
Owner Name:	Completion Date:

4. Banking Information: Bank Name: _____ Branch Location: _____
Account Name: _____

K. Excise Tax Exemption: If under federal excise tax law any transaction hereunder constitutes a sale on which a federal excise tax is imposed, and the sale is exempt from such excise tax because it is a sale to a state or local government, then HACR, upon request, will execute documents necessary to show: (1) that HACR is a political subdivision for the purposes of such exemption; and (2) that the sale is for the exclusive use of HACR. No excise tax for such materials shall be included in any price (including, without limitation, the Bid) submitted by Contractor for the Work or for Changes in the Work.

L. Labor: The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.

M. EEO: The undersigned represents that he has (____) he has not (____) participated in a previous contract or subcontract subject to the equal opportunity clause prescribed by U.S. Executive Orders 10925, 11114, or 11246 or the Secretary of Labor; that he has (____) he has not (____) filed all required compliance reports; and that representations indicating submission of required compliance reports; signed by proposed subcontractors will be obtained prior to subcontract awards. (The above representation need not be submitted in connection with contracts or subcontracts which are exempt from the clause).

COMPLETED BY: (NOTE: The penalty for making false statements in bids/offers is prescribed in 18 U.S.C. 1001.)

_____ Print Name	_____ Title	_____ Email
_____ Signature	_____ Date	_____ Telephone Number
_____ Company Name	_____ Address (Street; City; State; Zip)	
_____ CSLB License Number	_____ Expiration Date	_____ CSLB License Designation