



# RIVERSIDE COMMUNITY HOUSING CORP.

5555 Arlington Avenue

Riverside, CA 92504-2506

Main (951) 351-0700

Procurement (951) 343-5481

FAX (951) 688-6873

TDD (951) 351-9844

## ADDENDUM # 2

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[www.harivco.org](http://www.harivco.org)

Date: July 11, 2018

From: Robert Lane, Contracting Coordinator

Project: IFB 2017-003: Kitchen & Bathroom Renovation Project at Beaumont Grove Apartments

Location: 717-837 E. 5th Street, Beaumont, CA 92223

Bid Submittal Deadline: **July 17, 2018 at 2:00 PM**

The following are clarifications, reminders and/or revisions to the Invitation for Bids (IFB 2017-003) for the above project:

1. The following forms from Special Federal Provisions (attachment N) are enclosed and must be completed and submitted under tab #7 with your bid:
  - a. Certification of Bidder Regarding Non-Segregated Facilities
  - b. Bidder's Certification for Section 3 Compliance
  - c. Bidder's Certification on Federal Contract Requirements
  - d. Questionnaire Regarding Bidders, List of Subcontractors and Suppliers
  - e. Subcontractor Certification for Section 3 Compliance (required if using subcontractors).

Riverside Community Housing Corp.

\_\_\_\_\_  
(Contractor / Company's Name)

By: Robert Lane

Signed: \_\_\_\_\_

Robert Lane, Contracting Coordinator

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Proposer/Bidder please complete the above and submit with your bid/quote.**

<p style="text-align: center;"><b>CERTIFICATION OF BIDDER REGARDING NONSEGREGATED FACILITIES</b></p>
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Project Name: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

The above named Bidder hereby certifies that:

**I do not maintain or provide for my employees any segregated facilities at any of my establishments, and that I do not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. As used in this certification, the term “segregated facilities” means any waiting rooms, work areas, rest rooms, wash rooms, restaurants and other eating areas, time clocks, locker rooms or other dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, national origin, or because of habits, local customs, or otherwise.**

**I further agree to obtain identical certifications from all proposed subcontractors prior to the award of subcontracts exceeding \$10,000.**

**Signature:** \_\_\_\_\_

**Name (Print):** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**BIDDER CERTIFICATION FOR SECTION 3 COMPLIANCE**

(Housing and Community Development Act of 1968)

Project Title: \_\_\_\_\_ Amount of Bid: \_\_\_\_\_

**The undersigned hereby certifies that he/she has read and understands Riverside County's Section 3 Affirmative Action Program as well as Section 3 of the *Housing and Community Development Act of 1968*, and further certifies adoption of, and adherence to, said program, and certifies understanding of the following for all construction contracts over \$100,000.**

**I. Employment Opportunities**

I understand and agree that in the event that I am awarded this contract, and in the event that any new employment opportunities are created as a result of this CDBG-funded project, I will:

- a. Contact the U.S. Department of Housing and Urban Development (HUD) Section 3 website at [www.hud.gov/section3](http://www.hud.gov/section3) to review the list of certified Section 3 persons, within Riverside County, to be considered for available employment opportunities; and

\_\_\_\_\_  
Initial Here

- b. Forward to the Economic Development Agency all detailed job descriptions for new employment opportunities and Section 3 reports, in a form, at a place, and at a time as directed by the Economic Development Agency.

\_\_\_\_\_  
Initial Here

**Complete your proposed workforce plan for this project below:** \_\_\_\_\_

Initial Here

<b>JOB CATEGORY</b>	<b>CURRENT POSITIONS</b>	<b>NUMBER OF NEW HIRES IF AWARDED BID</b>	<b>NUMBER OF NEW HIRES PROPOSED TO BE SECTION 3 RESIDENTS</b>	<b>% OF NEW HIRES TO BE SECTION 3</b>
PROFESSIONALS				
TECHNICIANS				
OFFICE/CLERICAL				
CONSTRUCTION BY TRADE				
TRADE				
TRADE				
TRADE				
TRADE				
TRADE				
TRADE				
APPRENTICE				
TRAINING				
OTHER				
TOTAL				

**BIDDER CERTIFICATION FOR SECTION 3 COMPLIANCE**

**II. Subcontracting Opportunities**

a. I understand and agree that for any and all subcontracting opportunities that may result from this CDBG-funded project, I will contact the U.S. Department of Housing and Urban Development (HUD) Section 3 website at [www.hud.gov/section3](http://www.hud.gov/section3) to review the list of certified Section 3 Businesses, within Riverside County, to be considered for available subcontracting opportunities prior to selecting any subcontractor for my bid submittal.

\_\_\_\_\_   
 Initial Here

b. I understand and agree that any and all sub-contracts and sub-tier agreements resulting from this CDBG-funded project are also subject to Section 3 compliance, and therefore, as the General/Prime Contractor, I am responsible to ensure compliance from all subcontractors.

\_\_\_\_\_   
 Initial Here

**Complete your Subcontracting Plan for this project below:**

TRADE	AMOUNT OF SUBCONTRACT(\$)	IS THE SUBCONTRACTOR SECTION 3 ELIGIBLE? YES OR NO	IF SUBCONTRACTOR IS SECTION 3, INDICATE ELIGIBLE STATUS.	
			51% OWNER	/ 30% EMPLOYEE

\* Add additional sheets if necessary

Bidder (Company) Name: \_\_\_\_\_

Authorized Representative (Type Name): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

SUBCONTRACTOR CERTIFICATION FOR SECTION 3 COMPLIANCE

**MUST BE COMPLETED BY ALL SUBS**

(Housing and Community Development Act of 1968)

Project Title: \_\_\_\_\_

Amount of Subcontract: \_\_\_\_\_

**The undersigned hereby certifies that he/she has read and understands Riverside County's Section 3 Affirmative Action Program as well as Section 3 of the *Housing and Community Development Act of 1968*, and further certifies adoption of, and adherence to, said program, and certifies understanding of the following for all construction contracts over \$100,000:**

- a. I understand and agree that in the event that I am awarded a subcontract, and in the event that any new employment opportunities are created as a result of this CDBG-funded project, I will contact the U.S. Department of Housing and Urban Development (HUD) Section 3 website at [www.hud.gov/section3](http://www.hud.gov/section3) to review the list of certified Section 3 persons, within Riverside County, to be considered for available employment opportunities;

\_\_\_\_\_  
Initial Here

- b. I will forward to the Economic Development Agency all detailed job descriptions and Section 3 reports, in a form, at a place, and at a time as directed by the Economic Development Agency.

\_\_\_\_\_  
Initial Here

Complete your proposed workforce plan for this project below:

JOB CATEGORY	CURRENT POSITIONS	NUMBER OF NEW HIRES IF AWARDED BID	NUMBER OF NEW HIRES PROPOSED TO BE SECTION 3 RESIDENTS	% OF NEW HIRES TO BE SECTION 3
PROFESSIONALS				
TECHNICIANS				
OFFICE/CLERICAL				
CONSTRUCTION BY TRADE				
TRADE				
TRADE				
TRADE				
TRADE				
TRADE				
TRADE				
APPRENTICE				
TRAINING				
OTHER				
TOTAL				

Bidder (Company) Name: \_\_\_\_\_

Authorized Representative (Type Name): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

COUNTY OF RIVERSIDE  
CDBG PROGRAM

**BIDDER CERTIFICATION ON  
FEDERAL CONTRACT REQUIREMENTS**

PROJECT NAME: \_\_\_\_\_

**CERTIFICATION:**

I hereby certify that I have reviewed and understand the diversified Federal construction contract related requirements imposed on the Contractor(s) of HUD-funded construction projects, including but not limited to the following:

1. The subject project is being financed with Community Development Block Grant funds (*24 CFR Part 570*);
2. This project and all related construction contracts are subject to the U.S. Department of Housing and Urban Development's Federal Labor Standards Provisions (HUD 4010 – revised 06/2009); and
1. This project is subject to all applicable laws and regulations as listed in the General Summary of these Special Federal Provisions; and
2. If my bid is \$100,000 or more, this project and all related contracts will subject to Section 3 requirements (12 U.S.C.1701u).

CONTRACTOR'S NAME: \_\_\_\_\_

CONTRACTOR'S LICENSE NO.: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

AUTHORIZED REPRESENTATIVE: \_\_\_\_\_ (Type Name)

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



**QUESTIONNAIRE REGARDING BIDDERS**

Bidder has been engaged in the contracting business under the present name of \_\_\_\_\_  
\_\_\_\_\_, since \_\_\_\_\_ (Date).

**Present business address is:** \_\_\_\_\_

**Federal Tax ID:** \_\_\_\_\_ **Amount of Bid \$** \_\_\_\_\_

**California Contractor's License No.:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**DUNS Number:** \_\_\_\_\_ or **CAGE Code:** \_\_\_\_\_

Because this project is Federally-funded, it is necessary to obtain information concerning minority and other group participation for statistical purposes. The U.S. Department of Housing and Urban Development (HUD) uses this information to determine the degree to which its programs are being utilized by minority business enterprises and targeted group contractors.

A minority enterprise is defined by the Federal Government as a business that is fifty-one percent (51%) or more "minority-owned". Please check applicable box concerning the ownership of your business:

- American Indian or Native Alaskan
- Asian or Pacific Islander/Native Hawaiian
- Black/African American
- Hispanic
- White
- Hasidic Jews
- Other \_\_\_\_\_

A woman-owned enterprise is defined by the Federal Government as a business that is fifty-percent (50%) or more woman-owned. Please check applicable box concerning the ownership of your business:

- Woman/Female owned                       Male owned

A Section 3 Contractor or Subcontractor is a business concern that is more than fifty-one percent (51%) owned by a low or very low-income person, or a business concern that provides economic opportunities to low and very low-income residents. Please check applicable box concerning the ownership of your business:

- Section 3 Business concern                       Non-Section 3 Business concern

**The United States Department of Housing and Urban Development (HUD) is authorized to solicit the information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and other regulations. It will not be disclosed or released outside of HUD without your consent, except as required or permitted by law.**

**LIST OF SUBCONTRACTORS**

SUBCONTRACTOR	FED. I.D.#	AMOUNT	ADDRESS/PHONE NO.

**SUPPLIERS**

NAME OF SUPPLIER	ADDRESS/PHONE NO.	CONTRACT AMOUNT

**This form is to be completed and submitted with the bid package.**