



HOUSING AUTHORITY of the County of Riverside

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REQUEST FOR PROPOSAL - #Aud2010 “ANNUAL FINANCIAL REPORTS and AUDIT SERVICES”

Response to Questions

1. Who were your previous auditors? **Smith Marion & Company**
2. What were the fees of the previous audit? **Previous Proposal Fee range: \$24,880 - \$31,500**
3. How many auditors and how many weeks were the previous auditors on site for interim and year-end field work? **Four to five auditors; Interim work lasted about 2 weeks in April; Year-End Field work lasted about a month in August. Auditors also worked from their office in between field audits.**
4. Were there any findings? **No**
5. Are there any new audit services requested in this RFP that were not included in the prior year fees? **None**
6. How many journal entries were proposed by the prior auditor and how many findings did they issue? **1 for FYE 6/30/09 to adjust rounding differences.**
7. Can any portion of the work be subcontracted? **No**
8. Is attendance at HUD Annual conference required? Is this a reimbursable expense? **Not required; but highly recommended; this is the best way to keep abreast of new HUD Audit and Financial requirements. Expense is not reimbursed.**
9. Please clarify what is meant by “Financial Statements.” **Quality Control/Peer Review letter and Balance Sheet and Income Statement.**

All proposals shall be signed by an authorized agent and placed in a sealed envelope clearly marked “Contractor Proposal.” The submitted proposal shall be prepared as a single bound document. **One (1) original and five (5) copies shall be submitted. Faxed submittals will not be accepted.**

ALL PROPOSALS MUST BE SENT TO: Housing Authority of the County of Riverside
Attention: Anita Rhodes
5555 Arlington Avenue
Riverside, CA 92504-2506

Proposal Due Date: Tuesday, February 9, 2010 at 5:00pm